



Note: There is currently no prescribed form for long term maintenance plans. This template has been created by the Ministry of Business, Innovation and Employment as an example of how to provide the information required for a long term maintenance plan in Regulation 30 of the Unit Titles Regulations 2011. It also provides for some recommended additional information beyond the requirements of Regulation 30. The specific wording and lay out used in this template are not requirements of the Unit Titles regulations 2011.

## **Long Term Maintenance Plan for Body Corporate**

Section 116 of the Unit Titles Act 2010 and Section 30 of the Unit Titles Regulations 2011

Prepared by: Stephanie Reid (Body Corporate Manager) 26 February 2024

Physical Address: 27 Conference – 27-28 Beveridge Street  
Unit Title Plan Number: 67724

Date accepted by Resolution of the Body Corporate: 14 March 2024

1. This plan is for the period starting 1 February 2024 and is to run for 10 years.
2. This plan covers the common property, building elements and infrastructure of the unit title development. It also covers the following additional items the Body Corporate has, by ordinary resolution, resolved to include in the plan [if any]:
3. The body corporate has decided by ordinary resolution not to maintain the following items during the lifetime of this plan:
4. The estimated age and life expectancy of each item and the cost of maintenance and replacement for each item are shown in the table below.
5. The body corporate has a long-term maintenance fund.
6. The body corporate at the AGM resolved to maintain the long-term maintenance fund each year for the amount[s] stated:
7. The body corporate acknowledges this plan can be reviewed as frequently as it considers necessary. The body corporate must carry out a review at least once every 3 years. The plan must cover a period of at least 10 years from the date of this plan or its last review.
8. The body corporate will review this plan yearly. The next review of this plan is at the AGM in March 2025, being no more than 3 years from the last review.



**Table: Projections for maintenance**

Item	Year	Total area (m2)	2024 (\$/m2)	Total (\$)	Age as at 2024	Life span (years)	Plan to maintain
Driveway							Not in the next 10 years
External Walls Paint							Not in the next 10 years
Boundary Fencing							Not in the next 10 years

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Building wash & gutter clean carried out yearly, no other common maintenance required. \$3,000 allocated in budget.

**Notes for figures in table above:**

- All figures and times for repairs are estimates only.
- Inflation projection has not been applied.
- Interest rate projection has not been applied.
- Number of units: 4

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Last updated: